

VILLAGE OF BRIERCREST
Box 25, Briercrest, SK S0H 0K0

Minutes of Special Council Meeting November 18, 2021

Page 1

Minutes of the Special Meeting of the Council of the Village of Briercrest, held on Thursday November 18, 2021 in the Village office at Briercrest Saskatchewan.

Present:

Mayor:	Ray Briggs
Deputy Mayor:	Dale Whitfield
Councilor:	Larry Paysen
Administrator:	Linda Senchuk
Guest:	Russ Adams
Guest:	Ross Dressler

Call to Order

Mayor Ray Briggs called the meeting to order at 7:03 p.m.

Agenda

239-21PAYSEN: that the agenda be accepted as presented and left open.
Carried Unanimously.

Water Report

240-21PAYSEN: that we acknowledge and approve of the water report given by Ross Dressler on water usage and maintenance for October 2021.
Carried Unanimously.

Maintenance Report

241-21WHITFIELD: that we acknowledge and approve of the maintenance report as given by Russ Adams on the transportation and maintenance department for October 2021.
Carried Unanimously.

Culvert Markers

242-21BRIGGS: that we approve of purchasing 20 culvert markers from the RM of Baildon at a cost of \$79.92.
Carried Unanimously

October 14, 2021 Regular Council Meeting Minutes

243-21PAYSEN: that the minutes of the October 14, 2021 regular meeting of council are approved as presented.
Carried Unanimously.

Financial Reports

244-21PAYSEN: that the Income Statement and the Balance sheet as October 31, 2021 be accepted as presented.
Carried Unanimously

Bank Reconciliations

245-21BRIGGS: that the Bank Reconciliation for October, 2021 be accepted as presented.
Carried Unanimously.

Accounts for Payment

246-21WHITFIELD: that the list of accounts totaling \$17,191.30 attached hereto as "Schedule A" and forming part of these minutes be approved for payment.
Carried Unanimously.

Annual Public Disclosure Statements

Council submitted their annual declaration for their Public Disclosure Statements

Suncorp Valuations Report

247-21BRIGGS: that we table the discussion on the Suncorp valuation report until the December 09, 2021 regular meeting of council.

Carried Unanimously.

SUMAssure Insurance

248-21PAYSEN: that we register for the December 14, 2021 SUMAssure insurance rate increase 10:00 am. Webinar meeting.

Carried Unanimously.

Waterworks Emergency Response Plan

249-21BRIGGS: that we observe and approve of the waterworks emergency response plan as submitted by the administrator.

Carried Unanimously.

Outstanding 2021 Utilities & Taxes

250-21PAYSEN: that we observe the outstanding Utility accounts totaling \$755.42 and outstanding 2019/2020 Tax arrears totaling \$1,625.68 which is hereby attached as "Schedule B" and forming part of these minutes.

Carried Unanimously.

Municipal World Magazine

251-21PAYSEN: that we observe and approve of renewing the subscription for Municipal World Magazine at a cost of \$68.20 with GST.

Carried Unanimously.

Champion Generator Tender

252-21BRIGGS: that we accept the tender of \$455.00 for the Champion Generator.

Carried Unanimously.

SARWP Convention and CEU Course

253-21PAYSEN: that we approve of the SARWP convention expenses and CEU course at a cost of \$350.00 along with the hotel fee for one night plus mileage for the Water Technician to attend the SARWP convention in Saskatoon on December 7th and 8th, 2021.

Carried Unanimously.

Colorimeter Recalibration

254-21PAYSEN: that we approve of sending the pocket chlorinator for recalibration to Clear-Tech Industries at the SARWP Convention at a cost of \$43.00.

Carried Unanimously.

2021 Potash Tax Sharing

255-21BRIGGS: that we observe of the payment of \$4,628.41 for the 2021 Potash Tax Sharing.

Carried Unanimously.

2022 Library Extra Open Hours

256-21BRIGGS: that we observe and approve of the \$1,473.75 increase for an additional 1.25 hours per week of open hours for the Briercrest Library for the year 2022, a letter of conformation will be sent to the Regional Library, and that the total levy for 2022 for Palliser Regional Library is \$3,482.10.

Carried Unanimously.

January and February 2022 Council Meeting Dates

257-21WHITFIELD: that we moved the January 13, 2022 meeting of council to January 6, 2022 and the February 10, 2022 meeting of council to February 17, 2022.

Carried Unanimously.

Garbage Bin

258-21BRIGGS: that we ask the administrator to send a letter to 155 Oriole Ave to ask them to set their garbage bin onto the street rather than by the sidewalk.

Carried Unanimously.

ATRN Agreement

259-21WHITFIELD: that we observe and approve of the mayor signing the ATRN agreement as submitted by the ATRN committee.
Carried Unanimously.

Offer to Purchase

260-21BRIGGS: that we table discussion on the offer to purchase until the December 09, 2021 regular meeting of council.
Carried Unanimously.

Declaration of Eligibility

261-21PAYSEN: The Council of the Village of Briercrest confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2020 Audited Annual Financial Statement to the Ministry of Government Relations;
- Submission of the 2020 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In good standing with respect to the reporting and remittance of Education Property Taxes for 2021;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filled their Public Disclosure Statements, as required; and

That we authorize the Administrator to sign the Declaration of Edibility and submit it to the Ministry of Government Relations.
Carried Unanimously.

SRC Environmental Analytical Laboratories

262-21BRIGGS: that we observe and acknowledge that the lab cost for testing the water will be going up 5% beginning January 1, 2022.
Carried Unanimously.

Correspondence

263-21PAYSEN: that the correspondence be accepted as presented:

- RCMP – newsletter

Carried Unanimously.

Adjourn

264-21PAYSEN: that this meeting be adjourned. (Time at 9:12 pm).
Carried Unanimously.

Presiding Officer

Administrator