

VILLAGE OF BRIERCREST
Box 25, Briercrest, SK S0H 0K0

Minutes of Special Council Meeting June 13, 2019

Page 1

Minutes of the Special Meeting of the Council of the Village of Briercrest, held on Thursday June 13, 2019 in the Village office at Briercrest Saskatchewan.

Present:

Mayor:	Bill Duncan
Councilor / Deputy Mayor	Christine Wood
Councilor	Grant Duncan
Administrator:	Linda Senchuk
Guest:	Ross Dressler

Call to Order

Mayor Bill Duncan called the meeting to order at 7:02 p.m.

Agenda

129-19B.DUNCAN: that the agenda be accepted as presented with the additions and left open.
Carried Unanimously.

May 21, 2019 Special Meeting Minutes

130-19WOOD: that the minutes of the May 21, 2019 Special meeting of council are approved as presented.
Carried Unanimously.

Financial Reports

131-19G.DUNCAN: that the Income Statement and the Balance sheet as May 31, 2019 be accepted as presented.
Carried Unanimously.

Bank Reconciliation

132-19B.DUNCAN: that the Bank Reconciliation for May, 2019 be accepted as presented.
Carried Unanimously.

Accounts for Payment

133-19WOOD: that the list of accounts totaling \$25,142.71 attached hereto as Appendix "A" and forming part of these minutes be approved for payment.
Carried Unanimously.

Old Business:

Maintenance Shed

134-19B.DUNCAN: that we table our discussion on the maintenance shed until the July 11, 2019 regular meeting of council.
Carried Unanimously.

Water Report

135-19G.DUNCAN: that the report given by Ross Dressler on water usage and maintenance for May 2019 be approved as presented.
Carried Unanimously.

Sidewalk Repairs

136-19B.DUNCAN: that we table our discussion on the sidewalk repairs until the July 11, 2019 regular meeting of council
Carried Unanimously.

RBC Dominion Securities Investment

137-19WOOD: that we observe and approve of the RBC Investments being invested in the amount of \$90,000.00 into the People's Trust at a rate of 2.20% and invest \$30,292.00 into the General Bank of Canada at a rate of 2.19% for a one year term. The remainder 0.50 be placed into the RBC Investment Savings Account.
Carried Unanimously.

New Business:**2019 Revenue Sharing**

138-19B.DUNCAN: that we observe payment from the Revenue Sharing grant in the amount of \$34,467.00.
Carried Unanimously.

2019 SGI Insurance

139-19G.DUNCAN: that we inquiry on the values of the machinery to see if there is much change in premium or replacement value, if not pay the amount of \$6,090.76 2019 for the SGI Insurance Policy.
Carried Unanimously.

Maintenance Person Resignation

140-19WOOD: that we observe and accept Russ Adams resignation of maintenance person as of July 31, 2019.
Carried Unanimously.

Maintenance Person Job

141-19B.DUNCAN: that we post the position of part time maintenance person on Sask Jobs Classifieds for the period of June 17 – July 9, 2019.
Carried Unanimously.

SUMA How to Prosecute Bylaws Webinar

142-19G.DUNCAN: that we authorize the payment of \$47.25 for the administrator to register for the SUMA "how to do Prosecute bylaws" webinar.
Carried Unanimously.

Heritage Committee Letter Regarding Ball Diamond Fence

143-19WOOD: that we observe and ask the administrator to write a letter to the Heritage Committee regarding a permanent fence for the ball diamonds.
Carried Unanimously.

Building Inspector's Agreement

144-19B.DUNCAN: that in accordance with the service agreement with Professional Building Inspections, Inc., the Village of Briercrest hereby resolves to issue a Certificate of Appointment for Dustin Masuk, a Licensed Building Official who is resident of the Province of Saskatchewan.
Carried Unanimously.

Lagoon Compliance Inspection Report

145-19B.DUNCAN: that we observe and acknowledge the Lagoon Compliance inspection report.
Carried Unanimously.

Transfer Station Inspection Report

146-19G.DUNCAN: that we observe and acknowledge the inspection report from the Environmental Protection Officer for the Village of Briercrest transfer station.
Carried Unanimously.

Cemetery Bench

147-19G.DUNCAN: that we approve of the request by Helen Whitfield to buy a bench for the Briercrest Cemetery in the amount of \$86.33 with taxes.
Carried Unanimously.

Outstanding Utilities and 2018 Taxes

148-19WOOD: that we observe the outstanding Utility accounts totaling \$2,216.17 and outstanding Tax accounts totaling \$3,603.47 which is hereby attached as "Schedule B" and forming part of these minutes
Carried Unanimously.

Correspondence

149-19B.DUNCAN: that the following correspondence be accepted as presented:

- Helen Snoape (Aimes) - Cemetery
- SPCA Lottery
- Helen Whitfield – purchase a bench for cemetery

Carried Unanimously.

Adjourn

150-19B.DUNCAN: that this meeting be adjourned. (Time 9:30 pm).
Carried Unanimously.

Presiding Officer

Administrator

Schedule "A"

VILLAGE of BRIERCREST				
ACCOUNTS TO BE APPROVED FOR PAYMENT				
June 13, 2019				
Date Paid	Cheque Number	Payee	Particulars of Payment	Amount Paid
5/31/19	2031	Russ Adams	Maintenance wage	\$ 640.38
5/31/19	2032	Ross Dressler	Water Technician wage	\$ 648.87
5/31/19	2033	Dave Duncan	Fire Chief wage	\$ 67.98
5/31/19	2034	Linda Senchuk	Administration wage	\$ 1,286.23
6/04/19	on-line	Municipal Employee Pension Plan	May remittance	\$ 623.58
6/04/19	on-line	CRA	May remittance	\$ 1,826.54
6/04/19	on-line	Education Tax	May remittance	\$ 65.29
6/13/19	on-line	Loraas Disposal	May garbage	\$ 1,861.64
6/13/19	on-line	SK Energy	May pumphouse, energy	\$ 89.13
6/13/19	on-line	Sk Power	May Pump House	\$ 343.30
6/13/19	on-line	Sk Power	May Street lights	\$ 396.79
6/13/19	on-line	Sk Power	May New Street lights	\$ 88.78
6/13/19	on-line	Sk Power	May office	\$ 130.83
6/13/19	on-line	Sk Power	Mar. - May Lift Station	\$ 380.90
6/13/19	on-line	Sk Tel	May office	\$ 125.01
6/13/19	on-line	TD Visa	Domaine	\$ 27.69
6/13/19	2035	Beitel's Insurance	2019 Insurance	\$ 6,090.76
6/13/19	2036	SHA - Financial	May water testing	\$ 46.00
6/13/19	2037	R & M Computer System	2019 Utility software & Asset/TCA	\$ 1,498.50
6/13/19	2038	C & D Repair	Fuel, tire repair, grease	\$ 379.33
6/13/19	2039	101089309 SK LTD	Gravel	\$ 2,656.05
6/13/19	2040	Briercrest Fire District	2019 Fire Levy	\$ 5,725.00
6/13/19	2041	Russ Adams	seat cushion	\$ 44.38
6/13/19	2042	SUMA	webinar	\$ 47.25
6/13/19	2043	Wood, Christine	May Indemnity	\$ 52.50
6/13/19	2044	VOID		\$ -
6/13/19	2045	Whitfield, Dale	Bench	\$ 86.33
				25,229.04

Schedule “B”

OUTSTANDING WATER ACCOUNTS, COUNCIL MEETING REPORT				
	May 31, 2019 Utility Balance	Amount paid	Total Utility Arrears	
Acramel, Henri	402.47	600.00	- 197.53	
Bennett, Jerod	245.00	140.00	133.00	payments
Coates, Byran	397.80	397.80	-	
Duncan, Bill	183.60		183.60	
Fher, Ken	117.99		117.99	
Graham, Chris	1.01		1.01	
Huehn, Nancy	61.20		61.20	
Jonsson, Scott	697.05		697.05	
McConnell, Shannon	33.00	-	33.00	payments
Nash-Wilson, Tricia	466.63	470.00	- 3.37	
Nestman, Gerald	26.95		26.95	
Senchuk, Chris	153.60	155.00	- 1.40	
Simkins, Mike	399.00		399.00	
Stratford, David	262.92	-	262.92	
Wallace, Krista	203.75	100.00	103.75	payments
Woolsey, Alan	399.00		399.00	
TOTAL			2,216.17	
				-
OUTSTANDING TAX ACCOUNTS, COUNCIL MEETING REPORT				
	June 1, 2019 Tax Balance	Utilities Transferred	Total Tax Arrears	
Briercrest Co-op/ N Legare	714.41		714.41	
Duncan, Bill	2,743.75		2,743.75	
Grant, Jennifer	19.48		19.48	
Gross, Blaine	125.83		125.83	